

**SEK Interlocal#637  
Paraeducator Evaluation**

Paraeducator \_\_\_\_\_ Evaluator \_\_\_\_\_

Date \_\_\_\_\_

Instructions: Please rate each item as Commendable, Satisfactory, or Needs Improvement(NI). Please explain any “Needs Improvement” areas in the “Comments” section on the following page.

<b>Communication</b>	<b>Commendable</b>	<b>Satisfactory</b>	<b>NI</b>
1. Communicates student needs or concerns to appropriate persons.			
2. Respects confidentiality and demonstrates discretion.			
3. Communicates appropriately and respectfully.			
<b>Responsiveness to Student Needs</b>			
1. Assists in adapting instructional activities and materials.			
2. Fosters student independence, socialization, and self-esteem.			
3. Demonstrates interest and enthusiasm.			
4. Demonstrates effective strategies for management of student behavior.			
<b>Working Relationships</b>			
1. Demonstrates flexibility to changes in schedules, plans, and assignments			
2. Participates effectively as a team member.			
3. Demonstrates proficiency in academic skills, including oral and written communication.			
4. Friendliness and cooperativeness.			
5. Self-control in stress situations.			
<b>Responsibility</b>			
1. Follows through on directions and student program requirements.			
2. Responds appropriately to, and acts on, constructive feedback.			
3. Adheres to classroom, school, and district policies and procedures, including limit of cell phone and email usage to break & lunch time.			

	<b>Commendable</b>	<b>Satisfactory</b>	<b>NI</b>
4. Demonstrates punctuality to assigned areas and regular attendance.			
5. Carries out all assigned responsibilities.			
6. Follows ethical procedures.			
7. Takes part in training opportunities.			

Comments:

Plan for Improvement:

Paraeducator Response:

Evaluator's Signature \_\_\_\_\_ Date \_\_\_\_\_

Paraeducator's Signature \_\_\_\_\_ Date \_\_\_\_\_

(The paraeducator's signature indicates this evaluation was reviewed and does not necessarily imply agreement with the evaluation).